

P11D Questionnaire - Year Ended 5th April 2024

d&t Chartered Accountants

Please tick as appropriate:

I wish d&t to prepare P11Ds for 2023/24.

P11Ds are not required for 2023/24.

We will be preparing our own P11Ds for 2023/24.

We do not have a payroll scheme.



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d&t is the trading name of Dennis & Turnbull Limited. Registered Office: Swatton Barn Badbury Swindon Wiltshire SN4 0EU
Company No. 4687071 Registered in England and Wales. VAT Registration No. 535 8309 33.

A list of Directors is available at the Registered Office. Registered to carry out audit work in the UK and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales

| TYPE OF EXPENSE OR BENEFIT | | |
|--|---------------------------------|--|
| <p>Have you received a notification to file a P11D from HMRC?</p> | <p>YES/NO</p> | <p>If yes, you will need to file a return (or a nil return for the period). If no then you will only need to file if there are benefits to report.</p> |
| <p><u>COMPANY CARS</u></p> <p>Are company cars provided for any director/employee?</p> <p>If yes, does the company pay for any private fuel?</p> | <p>YES / NO</p> <p>YES / NO</p> | <p>If yes, please complete Section 1 of this form or provide supporting documents with this information. We require this for each director / employee that has a company car available for private use, including commuting to a regular workplace. Additional forms for section 1 are available at the end of the form.</p> |
| <p><u>VANS (AVAILABLE FOR PRIVATE USE)</u></p> <p>Are company vans provided for any director/employee and made available for their private use?</p> <p>If yes, does the company pay for any private fuel?</p> | <p>YES / NO</p> <p>YES / NO</p> | <p>If yes, please complete Section 2 of this form or provide supporting documents with this information. We require this for each director / employee that has a company van available to them for private use in addition to business use and ordinary commuting. Additional forms for section 2 are available at the end of the form.</p> |
| <p><u>PRIVATE CARS</u></p> <p>Does the business reimburse any director/employee for business travel used in their own car in excess of the authorised rates (45p per mile for the first 10,000 miles, 25p thereafter)?</p> <p>Does the business pay for any of the non-business fuel costs for any director/employee?</p> | <p>YES / NO</p> <p>YES / NO</p> | <p>If yes, please complete Section 3 or provide supporting documents with this information.</p> |
| <p><u>MEDICAL INSURANCE</u></p> <p>Does the business pay for medical insurance for any director/employee? If yes, please provide details.</p> | <p>YES / NO</p> | <p>If yes, please complete the table in Section 4 or provide supporting documents with this information.</p> |

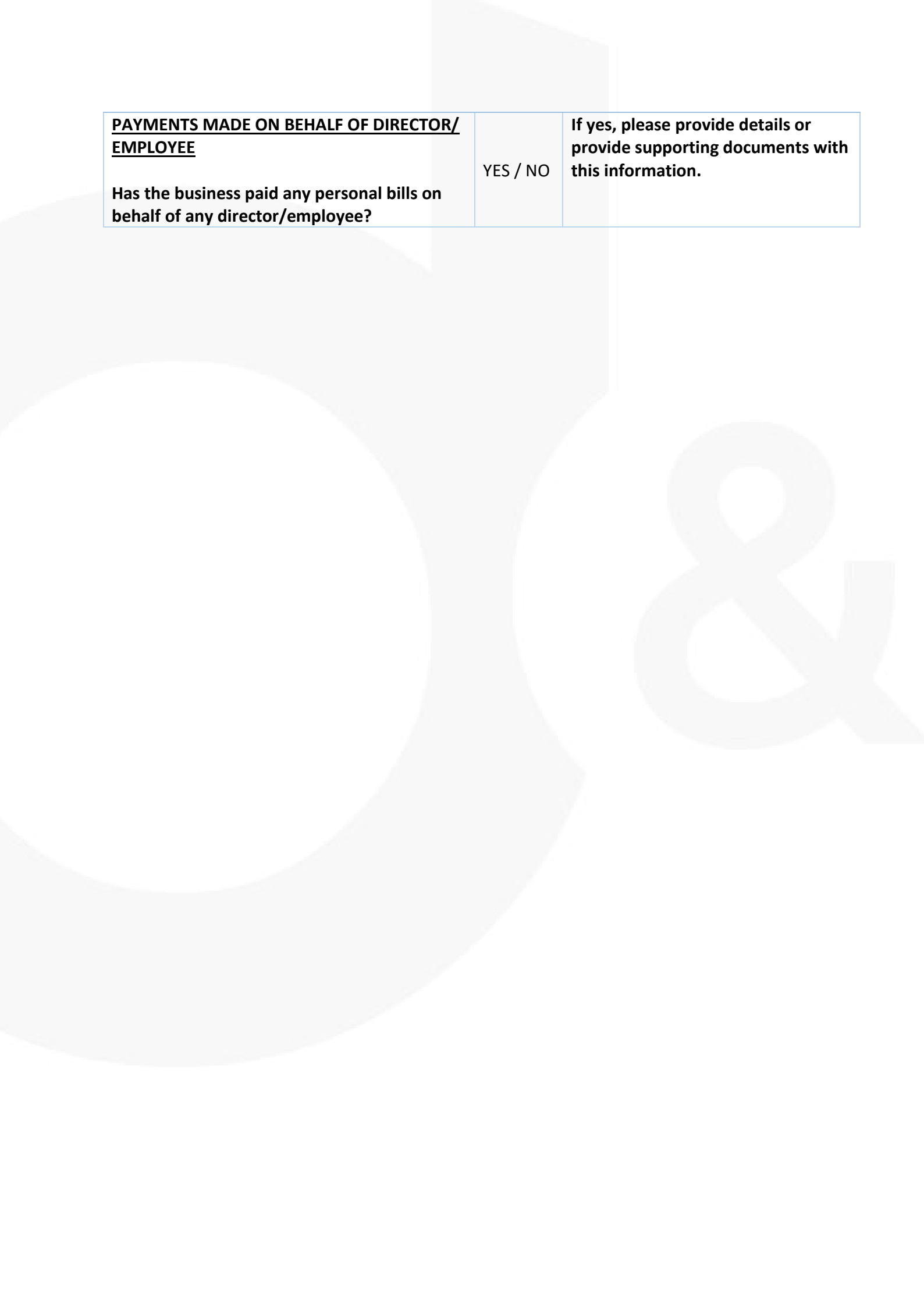
| | | |
|---|---------------------------------|--|
| <p><u>LOANS</u></p> <p>Have any loans been made to any director/ employee, including overdrawn director's loan accounts?</p> | <p>YES / NO</p> | <p>If yes, please complete the table in <u>Section 5</u> or provide supporting documents with this information.</p> |
| <p><u>ASSETS PROVIDED OR SOLD TO DIRECTORS/ EMPLOYEES</u></p> <p>Has the business made any asset available to any director/employee for private use?</p> <p>Has the business transferred or sold at under value any asset to any director/employee?</p> | <p>YES / NO</p> <p>YES / NO</p> | <p>If yes, please complete the table in <u>Section 6</u> or provide supporting documents with this information.</p> |
| <p><u>STAFF ENTERTAINMENT</u></p> <p>Has the business incurred any cost in entertaining its own staff, e.g. Christmas party, staff outings?</p> <p>(Please only circle 'YES' and provide details if the annual figure for 2023/24 was in excess of £150 per head, otherwise circle 'NO').</p> | <p>YES / NO</p> | <p>If yes, please complete the table in <u>Section 7</u> or provide supporting documents with this information.</p> |
| <p><u>STAFF GIFTS</u></p> <p>Have any gifts over £50 been given to any director/ employee, including Christmas gifts?</p> | <p>YES / NO</p> | <p>If yes, please complete the table in <u>Section 8</u> or provide supporting documents with this information.</p> |
| <p><u>STAFF ACCOMMODATION</u></p> <p>Are any directors/employees provided with accommodation that is paid for by the business? Please note this does not include hotels for employees while on business trips.</p> <p>Has the business met any relocation expenses of a director/employee?</p> | <p>YES / NO</p> <p>YES / NO</p> | <p>If yes, please complete the details in <u>Section 9</u> or provide supporting documents with this information.</p> |
| <p><u>SUBSCRIPTIONS AND PROFESSIONAL FEES</u></p> <p>Does the business pay for any subscriptions or professional fees for any director/employee?</p> | <p>YES / NO</p> | <p>If yes, please provide details in <u>Section 10</u> or provide supporting documents with this information.</p> |

**PAYMENTS MADE ON BEHALF OF DIRECTOR/
EMPLOYEE**

Has the business paid any personal bills on behalf of any director/employee?

YES / NO

If yes, please provide details or provide supporting documents with this information.



Section 1

Company Cars

| | |
|---|--|
| Employee or Director name | |
| National insurance number | |
| Make and model of car: | |
| Registration number | |
| Transmission | |
| Engine size (cc) | |
| Date the car was first registered | |
| Fuel type If hybrid, please confirm electric only range | |
| Carbon dioxide (CO₂) emissions | |
| List price of the car at the date of first registration | |
| Price of accessories not included in the price of the car | |
| Date the car was made available, details if withdrawn | |
| Capital contribution made by the individual towards the cost of the car and for accessories (if any) | |
| Is fuel for private use provided? | |
| If yes, does the individual reimburse all private fuel used | |

If you have any additional info relating to this section, please use the space below:



Section 2

Company Vans

| | |
|--|--|
| Employee or Director name | |
| National Insurance Number | |
| Registration number | |
| Date first registered | |
| Date the van was made available from (please also provide details if withdrawn during the year) | |
| Is fuel for private use provided? | |
| If yes, does the employee reimburse all private fuel used? | |
| Is the van shared with another employee | |
| Percentage of sharing between the employees | |
| Dates the van was shared | |

If you have any additional info relating to this section, please use the space below:

Section 3

Private Cars

Has the company paid the following:

- Mileage allowances in excess of HMRC's approved rates?
- Actual fuel costs to the director/employee using a privately owned car?

| Employee/Director Name | National Insurance Number | Business Mileage | Mileage Rate Used | Amount Paid £ | How is this paid? | Has a fuel card been used? | If so, amount paid on fuel card | Has the individual reimbursed the company for private mileage? |
|------------------------|---------------------------|------------------|-------------------|---------------|-------------------|----------------------------|---------------------------------|--|
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If you have any additional info relating to this section, please use the space below:

Company Cars

| | |
|---|--|
| Employee or Director name | |
| National insurance number | |
| Make and model of car: | |
| Registration number | |
| Transmission | |
| Engine size (cc) | |
| Date the car was first registered | |
| Fuel type | |
| Carbon dioxide (CO₂) emissions | |
| List price of the car at the date of first registration | |
| Price of accessories not included in the price of the car | |
| Date the car was made available, details if withdrawn | |
| Capital contribution made by the individual towards the cost of the car and for accessories (if any) | |
| Is fuel for private use provided? | |
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Company Vans

| | |
|--|--|
| Employee or Director name | |
| National Insurance Number | |
| Registration number | |
| Date first registered | |
| Date the van was made available from (please also provide details if withdrawn during the year) | |
| Is fuel for private use provided? | |
| If yes, does the employee reimburse all private fuel used? | |
| Is the van shared with another employee | |
| Percentage of sharing between the employees | |
| Dates the van was shared | |

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|--|--|
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